



KENORA CATHOLIC DISTRICT SCHOOL BOARD

400 Personnel and Staff Relations Procedures

AP 406: Defibrillators

The Kenora Catholic District School Board is committed to providing all reasonable precautions to ensure the health and well being of all students, staff and the general public in order to prevent serious medical emergencies. The use of a defibrillator as an emergency device to aid a person during a life threatening medical episode is one method of immediate medical intervention.

1. Regulations

- 1.1 An Automated External Defibrillator (AED), also referred to as a Public Access Defibrillator (PAD), is a portable electronic device that can audibly prompt and deliver an electronic shock that will disrupt or stop the heart's dysrhythmic electrical activity. The shock can cause the heart to revert to a more effective rhythm during some life threatening situations. However, the AED is not a stand-alone treatment. It is one step in a chain of medical care involving CPR, defibrillation and cardiac intensive care in a hospital.
- 1.2 In 2006, the Ontario government introduced the Chase McEachern Act (Heart Defibrillator Liability Act, 2006). This Act protects people from liability if they use a defibrillator to assist someone at an emergency, as long as the defibrillators were made available in good faith. Protection from civil liability, use of defibrillator Section 2. (1) reads: Despite the rules of common law, a person described in subsection (2) who, in good faith, voluntarily and without reasonable expectation of compensation or reward uses a defibrillator on a person experiencing an emergency is not liable for damages that result from the person's negligence in acting or failing to act while using the defibrillator, unless it is established that the damages were caused by gross negligence of the person.

2. Guidelines

2.1 Deployment of AED Units

AED devices are currently available in some school locations with the intend to install one unit in each of the facilities owned or leased by the board by the 2014/2015 school year.

2.2 Training

In facilities where an AED exists, two levels of training will occur. The Director of Education is designated as the contact for the Catholic Education Centre:

2.2.1 Awareness Training

- The Principal will ensure that each staff has received awareness training.
- The awareness training will occur at the beginning of each school year.
- Staff will be made aware of the location of the AED, preferable at the first staff meeting.
- The Principal will ensure that information relating to the location of the AED is available for occasional staff.

2.2.2 Training of Certified First Aid/CPR Staff

- Each school shall have staff members trained in First Aid/CPR. This training is provided by the board, through a certified instructor/provider. Participants in this training become certified in First Aid/CPR.
- The First Aid/CPR certification training shall include a module on the use of AED's.
- School personnel must be made aware of which school staff have First Aid/CPR Training. All trained staff in each location should have their certificate displayed on the Health and Safety bulletin board.
- Principals, certified First Aid/CPR trained staff and school based Health and Safety representatives will work together to ensure that school based procedures are in place to manage emergencies requiring the use of AED's.
- Principals will ensure that staff who have been involved in an emergency that required the use of the AED are apprised of services available to them through the board's Employee Family Assistance Program.

3. **Maintenance of AED Device**

3.1 Daily

Each AED device will be visually inspected on a daily basis by custodial staff to ensure that the green Ready Light is blinking and that the device or case has not been tampered with. If it is determined that the green ready light is not on, verbal report is to be made to the Principal or designate who in turn will contact the Kenora Emergency Services at the phone number located on the case of the AED device. The daily inspection includes a sign off by the custodian inspecting with instructions to document any deficiencies.

3.2 Inspections

3.2.1 To ensure that all AED devices are maintained in proper working order, quarterly inspections will be performed by an outside contractor/agency.

3.2.2 Should the AED be used in an emergency, the Principal or designate will contact the Northwest EMS by the next business day at 468-4508 so that servicing may occur.

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