



# Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

## POLICY GOVERNANCE COMMITTEE

Meeting Report  
February 2, 2021

MEETING DATE:	February 2, 2021
LOCATION OF MEETING:	Virtually via Microsoft Teams
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Frank Bastone
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:07 p.m. – 7:23 p.m.

### ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	DH	<input checked="" type="checkbox"/>	Paul White	Director of Education
4.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
5.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
6.	MF	<input type="checkbox"/>	Mike Favreau	Vice Chair
7.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
8.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
9.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

### AGENDA

- CALL TO ORDER** – Frank Bastone called the meeting to order at 6:07 p.m.
- OPENING PRAYER** – Frank Bastone opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustees Jeffrey White and Mike Favreau were absent with regret. Vaughn Blab attended the meeting at 6:23 p.m. at item 7.7.2.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



## Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

## POLICY GOVERNANCE COMMITTEE

Meeting Report  
February 2, 2021

### 7. PRESENTATIONS AND REPORTS

#### 7.1 Policy

7.1.1 Policy #3: Director of Education Job Description – **Phyllis Eikre**  
Phyllis Eikre provided a review of Policy #3: Director of Education Job Description, with no recommended changes. The Trustees accepted the review as presented.

7.1.2 Policy #6: Role of the Trustee – **Phyllis Eikre**  
Phyllis Eikre provided a review of Policy #6: Role of the Trustee, with no recommended changes. The Trustees accepted the review as presented.

7.1.3 Policy #16: Selection of the Director of Education – **Phyllis Eikre**  
Phyllis Eikre provided a review of Policy #16: Selection of the Director of Education with highlighted updates for the Trustees to consider in sections 1.1.1 and 4.3. The Trustees accepted the recommended language revisions as presented.

#### 7.2 Personnel

#### 7.3 Property

#### 7.4 Finance

#### 7.5 Program

7.5.1 Director's Report – **Paul White**  
Paul White, provided a Director's Report highlighting progress and initiatives. The Director's Report included updates on contacts with area priests, superintendent hiring, chapel renovations at St. Thomas Aquinas High School, a joint childcare proposal for St. Louis Living Arts School, and a new process to track and record transfer payment agreements.

7.5.2 2021 – 2022 School Year Calendar – **Phyllis Eikre**  
Phyllis Eikre provided a report on the 2021 – 2022 School Year Calendar and provided an overview on Calendar Option #1 and Option #2. The consultation process ran from January 11 – 22 and over 3,000 stakeholders across Northwestern Ontario participated in the survey with 74 percent of respondents choosing Calendar Option #1. A motion will be presented to Trustees at the February 16 Board Meeting and once approved the calendar will be submitted to the Ministry of Education by March 1, 2021 for approval.

#### 7.6 Negotiations



## Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

## POLICY GOVERNANCE COMMITTEE

Meeting Report  
February 2, 2021

### 7.7 Other

#### 7.7.1 COVID-19 Update – Alison Smith

Alison Smith, Superintendent of Business Services provided a report on COVID-19. Smith is the Board's COVID-19 Lead. The report included information on procurement of masks for young children, the implementation of a new daily self-screening attestation process for employees and students in grades 9 – 12, and funding for enhanced cleaning protocols and custodial staff.

#### 7.7.2 2021 Board Committees – Paul White

Paul White provided a review of the 2021 Board Committees listing. The Trustees identified that one additional Trustee would be added to the Director's Review Committee. Policy #10 – Committees of the Board will be updated to reflect the addition and added to the February 16 Board Meeting agenda.

#### 7.7.3 OCSTA Virtual AGM (May 1) – Elections and Important Deadline Dates – Phyllis Eikre

Phyllis Eikre provided the Trustees with the Ontario Catholic School Trustees' Association memorandum regarding the Virtual Annual General Meeting in May and elections and important deadline dates. The deadline for nominations for the Regional Representative is April 7, 2021.

Frank Bastone put his name forward for nomination for a subsequent term in the position. A recommendation will be added to the February 16 Board Meeting.

### 8. UNFINISHED BUSINESS

### 9. CORRESPONDENCE

### 10. NEW BUSINESS

### 11. INFORMATION

### 12. FUTURE MEETINGS

#### POLICY GOVERNANCE MEETINGS

February 2, 2021

March 2, 2021

#### REGULAR BOARD MEETINGS

February 16, 2021

March 23, 2021

#### CATHOLIC PARENT INVOLVEMENT COMMITTEE

February 10, at 11:30 AM at the Catholic Education Centre or virtually

May 12, at 11:30 AM at the Catholic Education Centre or virtually



# Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

## POLICY GOVERNANCE COMMITTEE

Meeting Report  
February 2, 2021

### SPECIAL EDUCATION ADVISORY COMMITTEE

February 19, at 1:30 PM at the Catholic Education Centre or virtually

### VIRTUAL SCHOOL COUNCIL MEETINGS

École Ste-Marguerite Bourgeoys – February 17 and April 6 at 7:00 PM

St. Louis Living Arts School – February 24 at 6:30 PM

St. Isidore Virtual School – March 24 at 6:00 PM

St. John School – April 2 at 6:00 PM

St. Thomas Aquinas High School – April 5 at 6:30 PM

Pope John Paul II School – April 28 at 6:00 PM

### TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

Part 1 - Intensive Human Rights Program for School Board Leaders – January 15, 2021

OCSTA 2021 Catholic Trustees Seminar via Zoom Videoconferencing on January 16

Virtual Mastering the Media Training – January 28 9:00 AM

OCSTA 2021 Virtual Annual General Meeting – May 1 from 8:00 AM – 11:00 AM

- Deadline for Receipt of Resolutions – January 29, 2021
- Election for Regional Director Nominations – Deadline April 7, 2021 at 9:00 AM EDT
- Deadline for Assignment of Proxies (via registration) – April 29, 2021 9:00 AM EDT

CCSTA Annual General Meeting and Business Seminar in Saskatoon – June 3 – 6, 2021

### MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

The ministry has established the following dates for submission of financial reports:

Date	Description
August 19, 2020	School board Estimates for 2020–21
November 13, 2020	School board Financial Statements for 2019–20
November 20, 2020	School board Enrolment Projections for 2021–22 to 2024–25
December 15, 2020	School board Revised Estimates for 2020–21
May 14, 2021	School board Financial Report for September 1, 2020, to March 31, 2021

13. COMMITTEE OF THE WHOLE

Chairman

14. ADJOURNMENT

Secretary