



Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

POLICY GOVERNANCE COMMITTEE

Meeting Report
September 7, 2021

MEETING DATE:	September 7, 2021
LOCATION OF MEETING:	Virtually via Microsoft Teams
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. – 6:56 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	DH	<input checked="" type="checkbox"/>	Paul White	Director of Education
4.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
5.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
6.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
7.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
8.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
9.	VB	<input type="checkbox"/>	Vaughn Blab	Trustee

AGENDA

- CALL TO ORDER** – The agenda was approved as presented.
- OPENING PRAYER** – Teresa Gallik opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Vaughn Blab and Jeffrey White were noted as absent with regret.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



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7. PRESENTATIONS AND REPORTS

7.1 Policy

7.1.1 Policy Review Schedule for 2021 – 2022 – **P. White**

The Trustees approved the Policy Review Schedule for 2021 – 2022 as presented.

7.2 Personnel

7.2.1 Student Trustee Onboarding Process - **P. White**

Paul White and the Instructional Services Superintendents will be providing a welcome and onboarding overview for the Student Trustees before the September 21, 2021, Board Meeting.

All Student Trustees will receive a Rite of Commissioning at the September 21, 2021 Board Meeting.

Antonie-Marie Skead will have a welcome commissioning with Elder Terry Skead that is appropriate for a First Nation, Métis and Inuit Student Trustee.

7.3 Property

7.3.1 Capital Project Update at St. John School – **A. Smith**

Alison Smith provided an updated on the Capital Project happening at St. John School that was awarded to Solid Construction, to reconfigure the bus pickup and drop off area for safety and efficiency, paving the play area at the south/east corner of the school and improvements to the front of the school, as well as other remediations.

The project is projected to be fully completed by early October.

7.4 Finance

7.4.1 Enrolment Report – **A. Smith**

Alison Smith provided an enrolment report vs. projected enrolment. Smith reported that overall the board's enrolment is 1,344 students with an overall increase of 18 students from projections.

7.4.2 Trustee Budget for 2021 – 2022 – **A. Smith**

Alison Smith provided an overview of the 2021 – 2022 Trustee Budget. Smith reported that Trustees have a similar allocation to the 2020 – 2021 school year. Trustees directed Smith to use the same allocate as 2020 - 2021 for Professional Development to allow for travel to the OCSTA AGM and Conference in Ottawa on April 21 – 23.

7.4.3 Trustee Travel and Professional Development Schedule for 2021 – 2022 – **P. White**

The Trustees were provided with the 2021 – 2022 Trustee Travel and Professional Development Schedule for information.



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7.5 Program

7.5.1 2021 – 2022 Safe Return to School Plan – P. White

Paul White provided an overview of the 2021 – 2022 Safe Return to School Plan, which has been published to the board website and communicated to staff and families.

7.5.2 Mandatory Immunization Disclosure Policy – A. Smith

Alison Smith provided a report on the board's implementation of the Ministry's Mandatory Immunization Disclosure Policy. Boards are required to confidentially collect the immunization status of all staff, trustees and regular visitors and publicly report aggregate data on September 15 on the board website.

7.5.3 New School Name and Visual Identity for Pope John Paul II School – J. Robertson

Jamey Robertson shared that Pope John Paul II School is working through various design concepts for a new school logo and the process to change the name of the school to St. John Paul II School. Additional information will be presented to Trustees at a future Policy Governance Committee Meeting.

7.6 Negotiations

7.7 Other

7.7.1 OCSTA Call with Board Chairs and Directors of Education – T. Gallik

Teresa Gallik provided a report on the Ontario Catholic School Trustees' Association call with Board Chairs and Directors of Education.

7.7.2 OCSTA – Regional Fall Meeting and Questions for Discussion – P. White

Paul White provided a report on a draft report prepared for the Ontario Catholic District School Trustees' Association – fall regional meeting scheduled for Friday, October 1.

The board will be sharing key challenges as well as an area of greatest celebration.

7.7.3 OCSTA – 2022 Catholic Trustees Seminar Survey – P. White

Paul White shared that a survey was sent via email to all Catholic Trustees to determine the interest in trustees attending the OCSTA 2022 conference in-person vs. virtually. Trustees were encouraged to complete the survey.

7.7.4 Virtual Trustees Meetings – P. White

Trustees determined that due to COVID-19 Board Meetings will maintain virtual at this time.

For the meetings the Chair, Vice Chair and Director will meet in-person, following all health and safety protocols, while the Trustees will rotate from in-person to virtual, maintaining a maximum of five participants in the Boardroom.

Student Trustees will continue to participate in board meetings virtually at this time.



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8. UNFINISHED BUSINESS

9. CORRESPONDENCE

10. NEW BUSINESS

11. INFORMATION

11.1 Board Meeting Schedule 2021 – 2022 – P. White

Paul White provided the Trustees with the Board Meeting Schedule for 2021 – 2022 for information.

11.2 Policy Governance Committee Meeting Chairs for 2021 – P. White

Paul White provided the Trustees with the Policy Governance Committee Meeting Chairs for the 2021 year. It was determined that the Policy Governance Committee Meeting Chairs attend the meeting in-person.

11.3 Trustee Twinning Report for 2021 – P. White

Paul White provided the Trustees with the Trustee Twinning Report for 2021 for information.

12. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

October 5, 2021

November 2, 2021

REGULAR BOARD MEETINGS

September 21, 2021

October 19, 2021

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, September 15, 2021 at 11:30 AM

Wednesday, December 15, 2021 at 11:30 AM

Wednesday, February 15, 2022 at 11:30 AM

Wednesday, May 4, 2022 at 11:30 AM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, September 17 at 1:30 PM at Catholic Education Centre

Friday, October 15 at 1:30 PM at Catholic Education Centre

Friday, November 19 at 1:30 PM at Catholic Education Centre

Friday, December 17 at 1:30 PM at Catholic Education Centre



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VIRTUAL SCHOOL COUNCIL MEETINGS

- St. John School – September – Date TBD
- St. Thomas Aquinas High School – September – Date TBD
- St. Louis Living Arts School – September – Date TBD
- École Ste-Marguerite Bourgeoys – September - Date TBD
- Pope John Paul II School – September – Date TBD
- St. Isidore Virtual School – September – Date TBD

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA 2021 Fall Regional Meeting – October 1 at 8:00 AM

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES


Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

- 13. **COMMITTEE OF THE WHOLE**
- 14. **ADJOURNMENT** – The meeting adjourned at 6:56 p.m.


Chairman


Secretary