



# Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

## POLICY GOVERNANCE COMMITTEE

**Meeting Report  
November 2, 2021**

MEETING DATE:	November 2, 2021
LOCATION OF MEETING:	Virtually via Microsoft Teams
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Frank Bastone
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. – 7:59 p.m.

### ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	DH	<input checked="" type="checkbox"/>	Paul White	Director of Education
4.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
5.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
6.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
7.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
8.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
9.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

### AGENDA

- CALL TO ORDER** – Frank Bastone called the meeting to order at 6:00 PM.
- OPENING PRAYER** – Frank Bastone opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** - Trustee Jeffrey White was noted as absent with regret.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



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### 7. PRESENTATIONS AND REPORTS

#### 7.1 Policy

##### 7.1.1 Policy #8: Role of the Vice Chair – **P. Eikre**

Phyllis Eikre provided a review of Policy #8 – Role of the Vice Chair. Eikre advised that the policy adheres to all current legislations. The Trustees accepted the review as presented with no recommended changes at this time.

##### 7.1.2 Policy #16: Selection of the Director – **P. Eikre**

Phyllis Eikre provided a review of Policy #16: Selection of Director. Trustees accepted changes as presented.

##### 7.1.3 Procedure 512: Purchasing – **A. Smith**

Alison Smith provided a review of the Administrative Procedure 512: Purchasing regarding the use of consulting services as it pertains to Policy #16: Selection of the Director.

##### 7.1.4 NWOSSC - 001 Transportation Policy – **A. Smith**

Alison Smith provided a review of the Northwestern Ontario Student Services Consortium's 001 – Transportation Policy. Smith reported that there are no recommended changes at this time. The Trustees accepted the review with no changes at this time.

#### 7.2 Personnel

#### 7.3 Property

#### 7.4 Finance

#### 7.5 Program

#### 7.6 Negotiations

#### 7.7 Other

##### 7.7.1 Bill 13 – Supporting People and Business Act, 2021 – **P. Eikre**

Phyllis Eikre provided a review of Bill 13 – Supporting People and Business Act, 2021 which was sent to Catholic school boards on November 19 from Patrick Daly, President of the Ontario Catholic School Trustees' Association. Eikre identified, when the legislation comes into effect it will change the inaugural board meeting and annual board meeting for the election of the position of Chair and Vice Chair. The meetings will need to move to November.

In October 2023 and moving forward school boards will need to pass a motion at the October Board Meeting to announce when the annual board meeting is in November. Eikre also identified that Policy #9 – Board Operations will need to be updated once the legislation is effective.



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### 7.7.2 Call for Nominations for Chair and Vice Chair – **P. White**

Paul White advised Trustees to contact him via email if they wish to run for the office of Chair or Vice Chair. Trustees can also advise if they wish to be on the Nominations Committee.

### 7.7.3 Mock Election – **P. White and T. Henley**

Trina Henley provided the Trustees with a mock election process using survey monkey. Trustees trialed the process and determined that it will be the process used at the December 14 Annual Board Meeting should an election process be needed for the position of Chair and Vice Chair.

### 7.7.4 2022 OCSTA AGM Resolutions – **P. White and P. Eikre**

Phyllis Eikre and Paul White brought forward the Ontario Catholic School Trustees' Association 2022 Resolutions. The Trustees reviewed the resolutions and had no further resolutions to bring forward.

## 8. UNFINISHED BUSINESS

## 9. CORRESPONDENCE

## 10. NEW BUSINESS

## 11. INFORMATION

## 12. FUTURE MEETINGS

### POLICY GOVERNANCE MEETINGS

January 4, 2022

### REGULAR BOARD MEETINGS

November 16, 2021

December 14, 2021

### CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 15, 2021 at 11:30 AM

Wednesday, February 15, 2022 at 11:30 AM

Wednesday, May 4, 2022 at 11:30 AM

### SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, November 19 at 1:30 PM via Microsoft Teams

Friday, December 17 at 1:30 PM via Microsoft Teams

Friday, January 21, at 1:30 PM via Microsoft Teams

### VIRTUAL SCHOOL COUNCIL MEETINGS

St. John School – Wednesday, November 4 at 6:00 PM

St. Louis Living Arts School – Tuesday, November 9 at 6:30 PM



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St. Thomas Aquinas High School – Monday, November 15 at 6:30 PM  
Pope John Paul II School – Wednesday, November 17 at 6:00 PM  
École Ste-Marguerite Bourgeoys – Wednesday, November 23 at 6:00 PM

### TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA 2022 Trustee Seminar ‘Name it and Claim it’ – January 14 – 15, 2022  
OCSTA AGM, Conference and Business Seminar – April 21 – 23, 2022 in Ottawa  
CCSTA AGM ‘Rejoicing in God’s Creation’ – June 2 – 4, 2022 in Blue Mountain

### MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

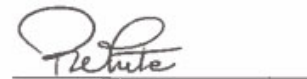
#### Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

13. **COMMITTEE OF THE WHOLE**
14. **ADJOURNMENT** – The meeting adjourned at 7:59 p.m.

  
Chairman

  
Secretary