



Kenora Catholic District School Board
We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

POLICY GOVERNANCE COMMITTEE

**Meeting Report
October 5, 2021**

MEETING DATE:	October 5, 2021
LOCATION OF MEETING:	Virtually via Microsoft Teams
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Mike Favreau
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. – 6:51 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	DH	<input checked="" type="checkbox"/>	Paul White	Director of Education
4.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
5.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
6.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
7.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
8.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
9.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

AGENDA

- CALL TO ORDER** – Mike Favreau called the meeting to order at 6:00 PM.
- OPENING PRAYER** – Mike Favreau opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustee Vaughn Blab was noted as absent without notice at the beginning of the meeting, however, he was able to join at approximately 6:15 p.m.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



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7. PRESENTATIONS AND REPORTS

7.1 Policy

7.1.1 Policy #7: Role of the Board Chair – **P. Eikre**

Phyllis Eikre provided an overview of Policy #7 – Role of the Board Chair, presenting that the policy follows legislation and the Board's governance model. Eikre had no recommended changes at this time. The Trustees accepted the review with no changes.

7.2 Personnel

7.2.1 Student Trustee Welcome, Mentorship and Onboarding Report - **P. White, N. Kurtz and J. Robertson**

Jamey Robertson and Nicole Kurtz provided a report on the Student Trustee Welcome, Mentorship and Onboarding process. Student Trustees have been provided with a welcome luncheon and a reporting template to support the students in developing their report for the monthly Board Meetings. Superintendents Nicole Kurtz and Jamey Robertson will be supporting and mentoring the Student Trustees throughout the 2021 – 2022 school year.

7.3 Property

7.4 Finance

7.4.1 2021 – 2022 Audited Financial Statements – **A. Smith**

Alison Smith advised the Trustees that the Board had to request an extension to the Ministry of Education for the 2021 – 2022 Audited Financial Statements. Smith reported that the request is due to the Board migrating into Aspen, a new Student Information Management System. The Ministry of Education is working with Aspen to resolve outstanding issues.

7.5 Program

7.5.1 New School Name and Visual Identity for Pope John Paul II School – **J. Robertson and T. Bush**

Jamey Robertson and Tammy Bush provided a report on two possible logo options for the renaming and revisualization of the school identity. Administration proposes to change the name of the school to St. John Paul II School to reflect the canonization of Pope John Paul II. Trustees requested that an Elder be consulted and that the logos be revised to reflect the strong Catholic identity of the board.

7.6 Negotiations



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7.7 Other

7.7.1 Review of 2021 – 2022 Committees of the Board – **T. Gallik**

Trustees were provided with a review of the 2021 – 2022 Committees of the Board. Chair Gallik requested that Trustees make every effort to attend committee meetings and school council meetings, and if they cannot attend, they are asked to find an alternate.

7.7.2 OCSTA Trustee Code of Conduct Consultation – **P. White**

Paul White provided Trustees with a memorandum from the Ontario Catholic School Trustees Association regarding a Trustee Code of Conduct Survey. Trustees are asked to provide input by November 1, 2021.

7.7.3 Annual Board Meeting and Christmas Celebration – **P. White, and A. Smith**

Paul White brought forward information regarding COVID-19 restrictions and gathering requirements that may pertain to the Annual Board Meeting and the Trustee Christmas celebration. The Trustees have decided to take a wait-and-see approach before doing any Christmas planning.

8. UNFINISHED BUSINESS

9. CORRESPONDENCE

10. NEW BUSINESS

11. INFORMATION

12. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

November 2, 2021

December 7, 2021

REGULAR BOARD MEETINGS

October 19, 2021

November 16, 2021

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 15, 2021 at 11:30 AM

Wednesday, February 15, 2022 at 11:30 AM

Wednesday, May 4, 2022 at 11:30 AM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, October 15 at 1:30 PM at Catholic Education Centre

Friday, November 19 at 1:30 PM at Catholic Education Centre

Friday, December 17 at 1:30 PM at Catholic Education Centre



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VIRTUAL SCHOOL COUNCIL MEETINGS

- St. Louis Living Arts School – Tuesday, October 6 at 6:30 PM
- École Ste-Marguerite Bourgeoys – Wednesday, October 27 at 6:00 PM
- St. John School – Wednesday, November 4 at 6:00 PM
- St. Thomas Aquinas High School – Monday, November 15 at 6:30 PM
- Pope John Paul II School – Wednesday, November 17 at 6:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

- OCSTA 2022 Trustee Seminar 'Name it and Claim it' – January 14 – 15, 2022
- OCSTA AGM, Conference and Business Seminar – April 21 – 23, 2022 in Ottawa
- CCSTA AGM 'Rejoicing in God's Creation' – June 2 – 4, 2022 in Blue Mountain

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES


Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

- 13. COMMITTEE OF THE WHOLE – Trustees entered Committee of the Whole at 6:51 PM.
- 14. ADJOURNMENT – The meeting adjourned at 6:56 p.m.


Chairman


Secretary