



Kenora Catholic District School Board
We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

POLICY GOVERNANCE COMMITTEE

**Meeting Report
April 5, 2022**

MEETING DATE:	April 5, 2022
LOCATION OF MEETING:	Virtually via Microsoft Teams
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Jeffrey White
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. to 7:09 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	DH	<input checked="" type="checkbox"/>	Paul White	Director of Education
4.	FB	<input type="checkbox"/>	Frank Bastone	Trustee
5.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
6.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
7.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
8.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
9.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

AGENDA

- 1. CALL TO ORDER** – Jeffrey White called the meeting to order at 6:00 p.m.
- 2. OPENING PRAYER** – Jeffrey White shared a meaningful prayer bringing everyone into the presence of the Lord.
- 3. ROLL CALL** – Frank Bastone was absent with regret.
- 4. DECLARATIONS OF PECUNIARY INTEREST - NIL**
- 5. APPROVAL OF AGENDA** – The agenda was approved as presented.
- 6. PRESENTATIONS/DELEGATIONS**



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7. PRESENTATIONS AND REPORTS

7.1 Policy

7.1.1 Policy #2: Board Job Description – **P. Eikre**

Phyllis Eikre provided a review of Policy #2 – Board Job Description. Eikre presented language changes and updates to the policy. The Trustees accepted the review and the recommended updates as presented. The policy will be brought to the April 19, 2022, Board Meeting for approval.

7.1.2 Policy #9: Board Operations – **P. Eikre**

Phyllis Eikre provided a review of Policy #9 – Board Operations. Eikre presented numerous language changes and updates to the policy. The Trustees accepted the review and the recommended updates as presented. The policy will be brought to the April 19, 2022, Board Meeting for approval.

7.1.3 Policy #15: Pupil Accommodation Review – **P. Eikre**

Phyllis Eikre provided a review of Policy #15 – Pupil Accommodation Review. Eikre presented a change to the legal reference. The Trustees accepted the review and recommended update as presented. The policy will be brought to the April 19, 2022, Board Meeting for approval.

7.2 Personnel

7.3 Property

7.4 Finance

7.5 Program

7.5.1 Bullying Reporting Portal – **P. White**

Paul White reported that the Kenora Catholic District School Board would be implementing an online reporting portal. White noted that although the best way to report and resolve any issues is by working directly with the school, Kenora Catholic is providing an additional option for students, families and stakeholders to report bullying and racism.

Trustees were provided with a review of the online portal and website.

7.6 Negotiations

7.7 Other

7.7.1 Catholic Education Week Parish Presentations – **T. Gallik**

Teresa Gallik requested that the Trustees volunteer to present information at the masses during Catholic Education Week about the important role of Catholic education and the vibrant school communities. Trustees are asked to email Chair Gallik.



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7.7.2 May 17 Board Meeting in Red Lake – **P. White**

Paul White advised that the Board of Trustees typically travel to St. John School for the May Board Meeting. Trustees are asked to advise if they do not wish to travel to Red Lake.

7.7.3 2022 Municipal and School Board Elections Update – **P. White**

Paul White provided a report on the 2022 Municipal and School Board Elections. Nominations open on May 2, close on August 19, and election day is October 24, 2022.

Trina Henley provided an overview of the Board's communication plan for the 2022 Municipal and School Board elections. The aim of the plan is to create awareness of the important role of Catholic School Trustees and that Catholic ratepayers need to ensure their tax support is directed to the English Separate School System so they can vote for Catholic Trustees on election day.

7.7.4 2022 OCSTA 92nd AGM Resolutions – **P. White**

Trustees were provided with the 2022 Ontario Catholic School Trustees' Association Annual General Resolutions Package for review.

7.7.5 OCSTA 92nd AGM and Conference – Elections, Proxy Votes, and Important Deadlines – **P. White**

Paul White provided Trustees with an overview of important deadlines associated with the AGM and Conference. Trustees were asked to identify a proxy if they are not travelling to the conference. It was determined that Teresa Gallik will be the proxy for Anne Sweeney and Mike Favreau, while Frank Bastone will be the proxy for Jeffrey White.

7.7.6 Boardroom Configuration – **P. White and T. Henley**

Paul White and Trina Henley shared information about challenges associated with the current Boardroom configuration. Some of the key challenges are regarding the configuration of the boardroom table, the technology configuration, the chair having their back to the presentation screens and remote trustees, and that there are limitations on having all trustees and student trustees sit at the Boardroom Table for in-person meetings. The Trustees directed the administration to prepare a request for a proposal for professional service to have a new configuration and IT layout designed for Trustee consideration.

8. UNFINISHED BUSINESS

9. CORRESPONDENCE

10. NEW BUSINESS

11. INFORMATION

12. FUTURE MEETINGS



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POLICY GOVERNANCE MEETINGS

May 3, 2022 (Chair: Paul Landry)

June 7, 2022 (Chair: Frank Bastone)

REGULAR BOARD MEETINGS

April 19, 2022

May 17, 2022

June 21, 2022

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, May 4, 2022, at 11:30 AM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, April 29 at 1:30 PM at the Catholic Education Centre via Microsoft Teams

VIRTUAL SCHOOL COUNCIL MEETINGS

St. Louis Living Arts School – Tuesday, April 12 at 6:30 PM

St. John School – Wednesday, April 20, at 6:00 PM

École Ste-Marguerite Bourgeoys – Tuesday, April 20 at 6:00 PM

St. Thomas Aquinas High School – Monday, May 16 at 6:30 PM

St. John Paul II School – Wednesday, May 25 at 6:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA AGM, Conference and Business Seminar – April 21 – 23, 2022 in Ottawa

System Retreat at St. Thomas Aquinas High School - May 7 at 8:30 AM

CCSTA AGM 'Rejoicing in God's Creation' – June 2 – 4, 2022 in Blue Mountain

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
December 15, 2022	School Board Revised Estimates for 2022–23
May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023



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13. **ADJOURNMENT** – The meeting adjourned at 7:09 PM


Board Chair


Secretary



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Number: 009-2022

April 19, 2022

**Kenora Catholic District School Board
Committee of the Whole**

Number: 009 – 2022

April 19, 2022

Moved by: Jeffrey White

Seconded by: Teresa Gallik

THAT the minutes of the Committee of the Whole of the Board Meeting on March 22, 2022, be approved as presented/amended.

Carried.

Board Chair:

J. Gallik

Secretary:

J. White



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Number: 008-2022

April 19, 2022

Kenora Catholic District School Board Committee of the Whole

Number: 008 - 2022

April 19, 2022

Moved by: Paul Landry

Seconded by: Teresa Gallik

THAT the agenda be approved as presented.

Carried.

Board Chair:

T. Gallik

Secretary:

P. Landry