



Kenora Catholic District School Board
 We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

POLICY GOVERNANCE COMMITTEE
January 3, 2023



MEETING DATE:	January 3, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. to 7:45 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	DH	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
5.	JR	<input type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
7.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
8.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
10.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

- CALL TO ORDER** – Teresa Gallik called the meeting to order at 6:00 p.m.
- OPENING PRAYER**– Teresa Gallik opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – All Trustees are present.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



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7. PRESENTATIONS AND REPORTS

7.1 Policy

7.1.1 Policy #1 – District Mission, Vision, and Values – **N. Kurtz**

Director Nicole Kurtz provided a review of recommended changes to Policy #1 – District Mission, Vision and Values. The Trustees accepted the review of Policy #1. The amended policy will be brought to the January 17, 2023, Board Meeting for approval.

7.1.2 Policy #9 – Board Operations – **N. Kurtz**

Nicole Kurtz provided a review of recommended changes to Policy #9 – Board Operations. The Trustees accepted the review of Policy #9 as presented. The amended policy will be brought to the January 17, 2023, Board Meeting for approval.

7.1.3 Policy #19 – Trustee Honorarium and Travel Expenses – **N. Kurtz**

Nicole Kurtz provided a review of recommended changes to Policy #19 – Trustee Honorarium and Travel Expenses. The Trustees accepted the review of Policy #19 as presented. The amended policy will be brought to the January 17, 2023, Board Meeting for approval.

7.2 Personnel

7.3 Property

7.4 Finance

7.4.1 2022 – 2023 Trustee Budget Overview – **A. Smith**

Alison Smith, Superintendent of Business, Facilities and Planning provided an update on the 2022 – 2023 Trustee Budget, overviewing expenses and balances to date.

7.5 Program

7.6 Negotiations

7.7 Other

7.7.1 OCSTA Northern/Rural Catholic School Boards Advisory Council – **N. Kurtz**

Nicole Kurtz provided an overview of the December 16, 2022 memorandum from the Ontario Catholic School Trustees' Association regarding the Northern/Rural Catholic School Boards Advisory Council Membership Selection. Trustees who are interested in representing Council are asked to notify Director Kurtz. The deadline for expressions of interest is January 31, 2023.

7.7.2 Trustee iPad Upgrade – **N. Kurtz**

Nicole Kurtz presented a briefing paper regarding migrating Trustee iPads to the Company Owned Personally Enabled configuration. Trustees are asked to provide their devices to the Information Technology Services Department by January 13.



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- 7.7.3 **2023 Committees of the Board – N. Kurtz**
Trustees reviewed and determined the Standing and Adhoc Committee Members for 2023. The Joint Occupational Health and Safety Committee was removed from the Committee Listing. Policy #10 – Committees of the Board will be updated to reflect the change. The updated Committee Listing and Policy #10 – Committees of the Board will be brought forward to the January Board Meeting.
- 7.7.4 **2022 – 2023 Trustee Professional Development Plan – N. Kurtz**
Nicole Kurtz provided the Trustees with a review of the 2022 – 2023 Trustee Professional Development Plan and reviewed upcoming Spring conferences.
- 7.7.5 **Political Liaison Meetings – N. Kurtz and T. Gallik**
Nicole Kurtz provided copies of the letters of invitation to Mayor Poirier and Councilors for the City of Kenora and Mayor Mota and Councils from the Municipality of Red Lake.
- 7.7.6 **March Board Meeting – N. Kurtz**
Director Nicole Kurtz requested that the March 21 Board Meeting be moved to March 28, 2023. The request is being made to accommodate March Break travellers and ensure that there are no disruptions to the Board Meeting due to unexpected travel delays. The request will be brought forward to the January Board Meeting for approval.
8. **UNFINISHED BUSINESS**
9. **CORRESPONDENCE**
10. **NEW BUSINESS**
11. **INFORMATION**
- 11.1 **Legal Summary: Student Trustees in Catholic School Boards – N. Kurtz**
Nicole Kurtz provided a legal summary regarding Kandaharian (Litigation Guardian of) v. York Catholic District School Board, (2022 ONSC 4969) the Ontario Divisional Court found that the denominational rights of Catholic school boards do not allow a Catholic school board to require that a student trustee must be Roman Catholic. Kurtz identified that this litigation is settled and the Board will need to update Policy #18 – Catholic Student Trustees by March 2023.
- 11.2 **2022 – 2023 Meetings of the Board Calendar – N. Kurtz**
A copy of the 2022 – 2023 Meetings of the Board was provided to the Trustees. The schedule will be updated following the January Board Meeting, once the date change to the March 2023 Board Meeting is approved.



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- 11.3 **2023 Trustee Twinning Report – N. Kurtz**
Nicole Kurtz provided a review of the 2023 Trustee Twinning Report. Trustees are encouraged to be involved in their school community. The Twinning is effective January 2023 – December 2024.
- 11.4 **2022 – 2024 Policy Review Schedule – N. Kurtz**
Trustees were provided with a report on the Policies scheduled for review for 2022 – 2024. Trustees are asked to review the scheduled policies prior to the Policy Governance Committee Meetings.
- 11.5 **2023 Policy Governance Committee Chairs – N. Kurtz**
Trustees were provided with a schedule of Policy Governance Committee Chairs for 2023. Changes were made at the meeting, with an updated copy provided to Trustees at the January Board Meeting.

12. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

February 7, 2023

March 7, 2023

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

January 17, 2023

February 21, 2023

March 21, 2023

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, February 15, 2023 at 11:30 AM

Wednesday, May 17, 2023 at 11:30 AM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, January 13, at 1:30 PM

Friday, February 17 at 1:30 PM

INTERNAL AUDIT COMMITTEE

Tuesday, December 6 at 4:00 PM

Tuesday, February 21 at 4:00 PM

Tuesday, June 20 at 4:00 PM

SCHOOL COUNCIL MEETINGS

St. John School – January 17 at 6:00 PM

Pope John Paul II School – January 18 at 6:00 PM

École Ste-Marguerite Bourgeoys – January 25 at 5:30 PM

St. Louis Living Arts School – February 6 at 6:30 PM



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St. Thomas Aquinas High School – February 13 at 7:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA 2023 Trustee Seminar ‘Name it and Claim it’ – January 19 - 20, 2023

OCSTA 93rd AGM, Conference and Business Seminar – April 27 – 29, 2023

ICE Symposium Adult Faith Formation in Catholic Education – May 9 - 10, 2023

CCSTA AGM ‘Rooted in Faith’ – June 1 - 3, 2023

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
December 15, 2022	School Board Revised Estimates for 2022–23
May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023

13. **COMMITTEE OF THE WHOLE** – The meeting was closed to the public for the Committee of the Whole session.
14. **ADJOURNMENT** – The meeting adjourned at 7:45 p.m.

Chairperson

Secretary/Treasurer