



Kenora Catholic District School Board
 We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

POLICY GOVERNANCE COMMITTEE
February 7, 2023



MEETING DATE:	February 7, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Jeffrey White
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. to 6:45 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	DH	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
5.	JR	<input type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
7.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
8.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
10.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

- CALL TO ORDER** – Jeffrey White called the meeting to order at 6:00 PM.
- OPENING PRAYER** – Teresa Gallik opened the meeting with a meaningful prayer.
- ROLL CALL** – All Trustees were present.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



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7. PRESENTATIONS AND REPORTS

7.1 Policy

7.1.1 Policy #5: Trustee Code of Ethics – **N. Kurtz**

Director Nicole Kurtz provided a review of the proposed updates to Policy #5 – Trustee Code of Ethics. The Trustees accepted the changes as presented.

7.1.2 Policy #6: Role of the Trustee – **N. Kurtz**

Nicole Kurtz provided a review of the proposed updates to Policy #6 – Role of the Trustee. The Trustees accepted the changes as presented.

7.2 Personnel

7.3 Property

7.4 Finance

7.5 Program

7.5.1 2023 – 2024 School Year Calendar – **N. Kurtz**

Nicole Kurtz provided a report on the consultation process and results for the 2023 – 2024 School Year Calendar. The calendar that the Regional School Year Calendar committee is putting forward for a motion at the February Board Meeting has students beginning school on August 30, 2023, and ending school on June 21, 2024. This calendar had 52.1 percent of the votes across the region in a close survey.

7.6 Negotiations

7.7 Other

7.7.1 Trustee Business Cards – **P. Landry**

Trustees reviewed the draft business cards as presented, and all Trustees requested to have business cards ordered.

7.7.2 Public Relations Meetings – **N. Kurtz**

Nicole Kurtz provided the Trustees with an overview of the upcoming public relations meetings. The meeting with the City of Kenora is scheduled for February 23 at 11:30 AM and the meeting with the Municipality of Red Lake is scheduled for May 16 at 11:30 AM.

7.7.3 OCSTA 93rd Annual General Meeting and Conference and Dates to Remember – **N. Kurtz**

Nicole Kurtz provided the Trustees with an overview of the deadlines associated with the OCSTA 93rd Annual General Meeting and Conference.



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- 7.7.4 Nominations Open for OCSTA Regional Representative – **N. Kurtz**
Nicole Kurtz provided an overview of the role of the OCSTA Regional Representative and did a call for nominations from the Trustees. Paul Landry put forward his name for consideration for the role. The Trustees accepted Landry’s nomination, and a motion will be put forward at the February Board Meeting.
- 7.7.5 Demonstration on Trustee Microsoft Teams Site – **T. Henley**
Trina Henley provided a demonstration of the Trustee Microsoft Teams site, where resources and documents are stored for Board Meetings, Policy Governance Committee Meetings and Special Board Meetings.
- 7.7.6 Demonstration on Kenora Catholic App – **T. Henley**
Trina Henley provided a demonstration on Kenora Catholic’s App and overviewed how Trustees can subscribe to schools and utilize the calendar feature to stay connected with their twinned school community.

8. **UNFINISHED BUSINESS**

9. **CORRESPONDENCE**

10. **NEW BUSINESS**

11. **INFORMATION**

12. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

March 7, 2023 (Chair: L. Temple)

April 4, 2023 (Chair: D. Favreau)

May 2, 2023 (Chair M. Lundin)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

February 21, 2023 (Location: St. Thomas Aquinas High School)

March 28, 2023 (Location: St. John Paul II School)

April 18, 2023 (Location: École Ste- Marguerite Bourgeoys)

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, February 15, 2023, at 11:30 AM

Wednesday, May 17, 2023, at 11:30 AM

Tuesday, June 6 School Council & Catholic Parent Involvement Committee Report at 5:00 PM



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SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, January 13 at 1:30 PM

Friday, February 17 at 1:30 PM

INTERNAL AUDIT COMMITTEE

Tuesday, February 21 at 4:00 PM

Tuesday, June 20 at 4:00 PM

SCHOOL COUNCIL MEETINGS

St. Thomas Aquinas High School – February 13 at 7:00 PM

St. John School – February 21 at 6:00 PM

École Ste-Marguerite Bourgeoys – February 22 at 7:00 PM

St. Louis Living Arts School – March 22 at 6:30 PM

St. John Paul II School – April 12 at 6:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Annual General Meeting and Conference – April 27 – 29, in Toronto

ICE Symposium On the Way/En Chemin: Adult Faith Formation in Catholic Education – May 9-10, Toronto (Director and Chair)

Year-End Retirement and Service Awards Celebration – May 24

CCSTA 2023 Annual General Meeting – Rooted in Faith – June 1 – 3 in Saskatoon

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
December 15, 2022	School Board Revised Estimates for 2022–23
May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023



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13. **COMMITTEE OF THE WHOLE** – There was no Committee of the Whole session associated with this meeting.
14. **ADJOURNMENT** – The meeting adjourned at 6:45 PM.


Chairperson


Secretary/Treasurer