



Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

POLICY GOVERNANCE COMMITTEE June 6, 2023



MEETING DATE:	June 6, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Angela Bishop
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:24 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	DH	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
5.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
7.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
8.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
10.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

- CALL TO ORDER** – The meeting began at 7:24 PM.
- OPENING PRAYER** – Trustee Angela Bishop opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – All Trustees were present.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



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7. PRESENTATIONS AND REPORTS

7.1 **Policy**

7.1.1 Policy #20: Delegations to the Board – **N. Kurtz**

Director Nicole Kurtz provided a review of the proposed changes to Policy#20: Delegations to the Board. The Policy also has a new online Delegations to the Board process to receive and track requests for delegations. The Trustees accepted the review and changes as presented. The policy will be brought to the June 20 Board Meeting.

7.2 **Personnel**

7.2.1 Onboarding Plan for New Student Trustees – **N. Kurtz**

The onboarding meeting for the new Student Trustees will be held on Wednesday, September 6 at 11:00 AM the Catholic Education Centre. At this session, the Student Trustees will receive professional development and an orientation on the role of the student trustee.

Jesse Peterson received a blessing from Elder Terry Skead in June to offer support as a student leader and student trustee.

7.2.2 New Ontario Catholic School Trustee Professional Development Module for Trustees – **T. Gallik**

Chair Teresa Gallik shared that there are new Trustee Professional Development Modules available from the Ontario Catholic School Trustees' Association. Trustees were encouraged to visit the site and complete the modules.

7.2.3 Director of Education Performance Evaluation – **T. Gallik**

The Trustees discussed the Director of Education's performance evaluation for the 2022 – 2023 School Year.

Director Nicole Kurtz and Executive Assistant Trina Henley were not present for the discussion.

7.3 **Property**

7.4 **Finance**

7.5 **Program**

7.6 **Negotiations**

7.7 **Other**

7.7.1 Year-End Schedule of Celebrations – **N. Kurtz**

Trustees were provided with a final review and report on the Year-End Schedule of Celebrations.



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- 7.7.2 Review of Meetings of the Board for 2023 – 2024 – **N. Kurtz**
Trustees were provided with a schedule of Policy Governance Committee and Board Meetings for the 2023 – 2024 School Year.
- 7.7.3 Policy Governance Committee Chairs for 2023 – 2024 – **N. Kurtz**
Trustees were provided with a schedule of Policy Governance Committee Chairs for the 2023 – 2024 school year. The Trustees accepted the schedule as presented.
- 7.7.4 Policy Review Schedule for 2023 - 2026 – **N. Kurtz**
The Policy Review Schedule for 2023 – 2026 was provided to the Board of Trustees. The schedule was accepted as presented.
- 7.7.5 Summer Office Schedule – **N. Kurtz**
Nicole Kurtz provided the Trustees with a memorandum overviewing the summer office schedule for the Kenora Catholic District School Board. The office will be open throughout the summer and will only be closed on select Fridays.

8. UNFINISHED BUSINESS

9. CORRESPONDENCE

10. NEW BUSINESS

11. INFORMATION

12. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

September 12, 2023

October 3, 2023

November 7, 2023

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

September 19, 2023

October 17, 2023

November 21, 2023

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Tuesday, June 6 School Council & Catholic Parent Involvement Committee Report at 5:00 PM



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SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, June 16 at 1:30 PM

INTERNAL AUDIT COMMITTEE

Tuesday, June 20 at 4:00 PM

SCHOOL COUNCIL MEETINGS

New School Council Schedule in Fall 2023 - 2024

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Fall Regional Meeting Friday, October 6 in Thunder Bay

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
June 30, 2023	School Board Estimates for 2023 – 24
November 15, 2023	School Board Financial Statements for 2022 – 23
December 15, 2023	School Board Revised Estimates for 2023 – 24
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024

13. ADJOURNMENT

Chairperson

Secretary/Treasurer