



# Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

## POLICY GOVERNANCE COMMITTEE October 3, 2023



MEETING DATE:	October 3, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Paul Landry
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m.

### ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	DH	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
5.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
7.	LT	<input type="checkbox"/>	Lorne Temple	Trustee
8.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
10.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

### AGENDA

- CALL TO ORDER** – Vice Chair Paul Landry called the meeting to order at 6:00 p.m.
- OPENING PRAYER** – Paul Landry opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustee Lorne Temple was noted as absent with regret.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



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### 7. PRESENTATIONS AND REPORTS

#### 7.1 Policy

##### 7.1.1 Policy #23: Director of Education Performance Appraisal – **N. Kurtz**

Director Nicole Kurtz provided a report on the proposed revisions to Policy #23 – Director of Education Performance Appraisal. The policy is being updated to streamline the process and pillars. Trustees approved the recommended changes as presented. Policy #23 will be brought forward to the October Board Meeting for formal approval.

##### 7.1.2 NWOSSC – 001 – Transportation Policy – **A. Smith**

Superintendent Alison Smith provided an overview of the Northwestern Ontario Student Services Consortium – 001 – Transportation Policy. The policy was developed in consultation with other school boards in the region. Smith reported that there are no proposed changes at this time. Trustee Paul Landry is the Trustee representative on the committee, representing the Kenora Catholic District School Board.

Smith provided an overview of the boundary criteria for student transportation.

#### 7.2 Personnel

##### 7.2.1 Monthly Director's Report – **N. Kurtz**

Nicole Kurtz provided an overview of the Monthly Director's Report highlighting priorities, initiatives, and accomplishments throughout the month. The report was provided to the Trustees in their board package for information.

##### 7.2.2 OCSTA Trustee Professional Development Training for KCDSB – **N. Kurtz**

Nicole Kurtz advised that the Board is partnering with the Ontario Catholic School Trustees' Association to offer a Trustee Faith Development Retreat and Professional Development opportunity tailored to KCDSB Trustees. Proposed dates will be shared with the Trustees once they are available.

##### 7.2.3 Annual Board Meeting and Call for Nominations – **N. Kurtz**

Nicole Kurtz invited nominations for the Chair and Vice Chair position, with elections taking place at the Annual Board Meeting on Monday, November 20. Trustees were provided with an overview of the roles of the Chair, Vice Chair, and responsibilities specific to the Kenora Catholic District School Board.

Marie Lundin expressed interest in being on the Nominations Committee, while Teresa Gallik indicated that she would put forward her name for the position of Chair.

Trustees were encouraged to advise Director Nicole Kurtz of any additional nominations. Nominations are open and being received right up to the elections at the November 20 Board Meeting.



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### 7.3 Property

### 7.4 Finance

- 7.4.1 Trustee Travel and Professional Development Plan for 2023 – 2024 – **N. Kurtz**  
Nicole Kurtz provided the Trustees with a review of the Trustee Professional Development Plan for 2023 – 2024. The plan was reviewed and updated at the meeting.

### 7.5 Program

- 7.5.1 2020 – 2025 Strategic Plan Extension Discussion – **N. Kurtz**  
Nicole Kurtz provided an overview of the 2020 – 2025 Strategic Plan for the Kenora Catholic District School Board. Kurtz recommended that the existing Strategic Plan be extended to 2027 to align with the term of office for the Board of Trustees. Trustees accepted the recommendation as presented. This item will be brought forward to the October Board Meeting for formal approval.

### 7.6 Negotiations

### 7.7 Other

- 7.7.1 OCSTA 2024 Resolution Information Package – **T. Gallik**  
Chair Teresa Gallik provided a report on the Ontario Catholic School Trustees' Association (OCSTA) 2024 Resolution Information Package.

Chair Gallik requested that Vice Chair Paul Landry bring forward a recommendation at the Ontario Catholic School Trustees' Association Fall Regional Meeting to work in partnership with Northwestern Ontario School Boards to develop a joint resolution addressing inequities associated with the high cost of travel for conferences and professional development opportunities for school boards in Northwestern Ontario.

- 7.7.2 OCSTA Consultation Re: Draft Regulations under Bill 98 *The Better Schools and Student Outcomes Act, 2023* – **T. Gallik**  
Teresa Gallik provided Trustees with information regarding the Ontario Catholic School Trustees' Association consultation regarding the Draft Regulations under Bill 98 *The Better Schools and Students Outcomes Act*. The OCSTA is collecting feedback on concerns until October 16, 2023.
- 7.7.3 2023 – 2024 Board Meeting Schedule – **N. Kurtz**  
Nicole Kurtz provided the Trustees with an updated 2023 – 2024 Board Meeting schedule that includes changes to the November 2023 Board Meeting and March 2024 Board Meeting. Trustees also received a monthly plan outlining proposed presentations for upcoming Regular Board Meetings.



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### 7.7.4 Trustee Christmas Celebration – **N. Kurtz**

Director Nicole Kurtz provided Trustees with various options and recommendations for the Trustee Christmas Celebration. Trustees advised that they want to host an event at the Kenora Armories on Thursday, December 14 and invite Principals and Catholic Education Centre staff.

## 8. UNFINISHED BUSINESS

## 9. CORRESPONDENCE

## 10. NEW BUSINESS

## 11. INFORMATION

### 11.1 OCSTA September Newsletter Regions 1, 2 and 3 – **P. Landry**

Trustee Paul Landry provided the Trustees with the OCSTA September Newsletter for Regions 1, 2, and 3, for information.

## 12. FUTURE MEETINGS

### POLICY GOVERNANCE MEETINGS

November 7, 2023 (Chair: Jeffrey White)

December 5, 2023 (Chair: Lorne Temple)

### SPECIAL BOARD MEETINGS

NIL

### REGULAR BOARD MEETINGS

Tuesday, October 17

Monday, November 20 (Annual Board Meeting)

Tuesday, December 19

### CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, October 18, at 11:30 AM

Wednesday, December 6, at 11:30 a.m.

Wednesday, February 7, at 11:30 a.m.

Wednesday, May 15, at 11:30 a.m.

Tuesday, June 4 School Council & Catholic Parent Involvement Committee Report at 5:00 p.m.

### SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, October 20 at 1:30 p.m.

Friday, November 17 at 1:30 p.m.

Friday, December 8 at 1:30 p.m.

Friday, January 12 at 1:30 p.m.

Friday, February 16 at 1:30 p.m.



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### INTERNAL AUDIT COMMITTEE MEETINGS

Monday, November 20 at 4:00 p.m.

### SCHOOL COUNCIL MEETINGS

St. John Paul II School – October 11 at 7:00 p.m.

St. John School – October 24 at 6:00 p.m.

École Ste-Marguerite Bourgeoys – October 18 at 5:00 PM

St. Louis Living Arts School – November 15 at 5:30 p.m.

St. Thomas Aquinas High School – November 20 at 6:00 p.m.

### TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

Student Trustee Onboarding Session, Wednesday, September 6 at 11:00 a.m.

OCSTA Fall Regional Meeting Friday, October 6 in Thunder Bay

OCSTA 2024 Catholic Trustees' Seminar, January 19 – 20 in Toronto

OCSTA 2024 Annual General Meeting and Conference, May 2 – 4, in Niagara Falls

CCSTA 2024 AGM and Convention May 30 – June 1 in Calgary

### MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
June 30, 2023	School Board Estimates for 2023 – 24
November 15, 2023	School Board Financial Statements for 2022 – 23
December 15, 2023	School Board Revised Estimates for 2023 – 204
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024

13. **ADJOURNMENT** – The meeting adjourned at 7:45 p.m. following the Committee of the Whole session.

  
Chairperson

  
Secretary/Treasurer