



Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

POLICY GOVERNANCE COMMITTEE April 2, 2024



MEETING DATE:	April 2, 2024
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Derek Favreau
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. to 7:41 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	DH	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
5.	JR	<input type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
7.	LT	<input type="checkbox"/>	Lorne Temple	Trustee
8.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
10.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

- CALL TO ORDER** – Derek Favreau called the meeting to order at 6:07 p.m.
- OPENING PRAYER** – Derek Favreau opened the meeting with a prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustee Lorne Temple was noted as absent with regret.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was modified in that the order of the meeting was altered, with the Committee of the Whole session preceding the public session.



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6. PRESENTATIONS/DELEGATIONS

7. PRESENTATIONS AND REPORTS

7.1 Policy

7.1.1 Policy #2 – Board Job Description – **N. Kurtz**

Director Nicole Kurtz provided a review of Policy #2 – Board Job Description outlining proposed changes. The updated version will be brought forward to the May Policy Governance Committee Meeting for further input.

7.1.2 Policy #6 – Role of the Trustee – **N. Kurtz**

Policy #6 – Role of the Trustee was brought forward for information purposes to review language as it pertains to Policy #2 – Role of the Trustee. There are no changes or need for review at this time.

7.1.3 Policy #21 – Board Community Relations – **N. Kurtz**

Policy #21 – Board Community Relations was reviewed and approved as presented. It will be brought forward to the April Board Meeting for approval.

7.2 Personnel

7.2.1 Monthly Director's Report – **N. Kurtz**

The Director of Education's report highlighted several key points, including participation in Ministry of Education webinars on the new Student Achievement Plan, with Jamey Robertson to provide a detailed overview at an upcoming board meeting. The process for the Director of Education's appraisal is in motion, aiming to establish an appraisal committee by May 15, 2024. The St. Thomas Aquinas High School Travel Club recently completed its first post-Covid overseas trip. Plans for Catholic Education Week and System Retreats are underway, with Mariette Martineau as the featured speaker for the retreats. A new Catholicity Team has been formed to focus on professional development and strategic planning. Additionally, the OCSTA is advocating for a temporary increase in the re-employment limit for retired teachers and administrators for the 2023-2024 school year.

7.2.2 Director of Education Performance Appraisal – **T. Gallik and N. Kurtz**

The Ministry of Education's new Director of Education Performance Appraisal Process, effective March 5, 2024, will be overseen by the Board of Trustees. School Boards are required to establish a Director of Education Performance Evaluation Committee by May 15. Trustees received memorandums and reference guides on the process during the meeting, along with details on upcoming webinars to further understand the mandatory process.

7.3 Property

7.4 Finance

7.5 Program



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7.6 Negotiations

7.7 Other

7.7.1 OCSTA Speaker Series: Catholic Social Teachings on Social Media – April 3, 2024 – **N. Kurtz and T. Gallik**

Teresa Gallik highlighted upcoming webinars for Trustees, including a session on Catholic Social Teachings on social media hosted by the Canadian Conference of Catholic Bishops. The webinar is set for tomorrow evening and is free. Further sessions are scheduled with registration links available for self-registration.

7.7.2 Board Meeting May 21 in Red Lake – **N. Kurtz**

Teresa Gallik, Marie Lundin, and Nicole Kurtz will be attending the Board Meeting in Red Lake in person on May 21. Trustees are invited to the SEAC luncheon at 12:00 PM. Paul Landry confirmed that he will be attending the meeting in Kenora.

7.7.3 OCSTA 94th AGM Assignment of Proxy Votes – **T. Gallik**

Trustees not attending the 94th Ontario Catholic School Trustees' Association AGM can assign proxy votes in their place. Angela Bishop and Lorne Temple are not attending; Bishop's proxy vote will be assigned to Teresa Gallik, while Temple's proxy vote will be assigned to Paul Landry.

7.7.4 Year-End Event for Board of Trustees – **N. Kurtz**

The Trustees decided to schedule a year-end dinner at 5:00 PM, preceding the Board Meeting on April 16. Executive Council members will be invited.

7.7.5 Catholic Education Week 2024 'We are Called to Love' May 5 – May 10 – **N. Kurtz**

Nicole Kurtz reported that the theme of Catholic Education Week 2024 is 'We are Called to Love.' The week is celebrated throughout Ontario, with Kenora Catholic schools organizing events, prayer services, and activities to showcase excellence. An overview will be provided at the April 16 Board Meeting.

8. UNFINISHED BUSINESS

9. CORRESPONDENCE

10. NEW BUSINESS

11. INFORMATION

11.1 OCSTA 94th AGM Resolutions – **T. Gallik and N. Kurtz**

The 2024 AGM Resolutions were provided to the Board of Trustees for information purposes.



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12. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

May 7, 2024 (Chair: Lorne Temple)

June 4, 2024 (Chair: Jeffrey White)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

Tuesday, April 16

Tuesday, May 21, 2024

Tuesday, June 18, 2024

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, May 15, at 11:30 AM

Tuesday, June 4 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, April 12 at 1:30 PM (STAHS)

INTERNAL AUDIT COMMITTEE MEETINGS

SCHOOL COUNCIL MEETINGS

École Ste-Marguerite Bourgeoys – April 10 at 5:30 PM

St. John Paul II School – April 10 at 6:00 PM

St. Thomas Aquinas High School – April 15 at 7:00 PM

St. Louis Living Arts School – May 13 at 6:30 PM

St. John School – May 14 at 6:00 PM

RETREATS

KCDSB Retreat Kenora–Thursday, April 11, 4:30 p.m. to 6:30 p.m. St. Louis Church & Hall

KCDSB Retreat Red Lake–Thursday, April 18, 4:30 – 6:30 PM St. John Church and Hall

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA 2024 Annual General Meeting and Conference, May 2 – 4, in Niagara Falls

CCSTA 2024 AGM and Convention May 30 – June 1 in Calgary



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MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
June 30, 2023	School Board Estimates for 2023 – 2024
November 15, 2023	School Board Financial Statements for 2022 – 2023
December 15, 2023	School Board Revised Estimates for 2023 – 2024
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024

13. **ADJOURNMENT** – Adjourn at 7:41 p.m.


Chairperson


Secretary/Treasurer