



Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

POLICY GOVERNANCE COMMITTEE March 5, 2024



MEETING DATE:	March 5, 2024
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Angela Bishop
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. to 7:11 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	DH	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
5.	JR	<input type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
7.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
8.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
10.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

- CALL TO ORDER** – Angelis Bishop called the meeting to order at 6:00 PM.
- OPENING PRAYER** – Angela Bishop opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustee Jeffrey White was noted as absent with regret.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as amended with the addition of item 7.6.1 Tentative OECTA Agreement Reached.
- PRESENTATIONS/DELEGATIONS**



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7. PRESENTATIONS AND REPORTS

7.1 Policy

7.1.1 Policy #18 – Student Trustees – **N. Kurtz**

Director Nicole Kurtz provided an overview of the proposed updates to Policy #18 – Student Trustees which pertains to reducing the Student Trustee complement from three to two. The revised policy will be presented for approval at the March Board Meeting.

7.1.2 Policy #21 – Board Community Relations – **N. Kurtz**

Nicole Kurtz provided an overview of proposed changes to Policy #21 – Board Community Relations. Updates to this Policy may impact Policy #6 – Role of the Trustee. Additional changes will be made and reviewed at the April Policy Governance Committee Meeting.

7.2 Personnel

7.2.1 Monthly Director’s Report – **N. Kurtz**

Nicole Kurtz delivered the monthly Director's Report, covering February's activities, including recent meetings and community engagement efforts, and discussed the upcoming implementation of the Ministry of Education's curriculum this fall. Additionally, a solar eclipse advisory for April 8 was announced. The report also mentioned the formation of a joint committee with OASBO focusing on Artificial Intelligence collaboration.

7.2.2 Director of Education Performance Appraisal – **N. Kurtz**

Nicole Kurtz informed the Trustees about a memorandum from the Ministry of Education concerning the Director of Education Performance Appraisal regulations. This includes mandatory elements and the professional 360 feedback process. She also mentioned available webinars for Chairs and Directors of Education on the provincial performance appraisal process.

7.3 Property

7.4 Finance

7.5 Program

7.6 Negotiations

7.6.1 Tentative OECTA Agreement Reached – **N. Kurtz**

Nicole Kurtz discussed the tentative agreement reached with the Ontario Catholic School Trustees’ Association and Ontario English Catholic Teachers Association setting the ratification deadline for April 2, 2024. This topic is tentatively scheduled for the March 26 Board Meeting agenda.



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7.7 Other

- 7.7.1 Integrity Commissioner and Electronic Board Meetings Regulation Consultation – **N. Kurtz and T. Gallik**
The Ontario Catholic School Trustees' Association has requested feedback on their submission regarding the Integrity Commissioner and Electronic Board Meetings Regulation Consultation by March 25, 2024. The Trustees suggest that KCDSB recommend extending the travel distance clause to 90 KM from 125 KM to account for unique geographic travel challenges in Northwestern Ontario.
- 7.7.2 Cafeteria Tender Process – St. Thomas Aquinas High School – **N. Kurtz**
The Board of Trustees were updated on the cafeteria tender process, which is being conducted in collaboration with the Keewatin-Patricia District School Board.
- 7.7.3 94th OCSTA AGM – Dates to Remember & Proxy Votes – **N. Kurtz**
Nicole Kurtz provided an overview of the dates to remember for the 94th OCSTA Annual General Meeting and Conference for the Ontario Catholic School Trustees' Association. A date to note is that the proxy forms must be completed and submitted to the OCSTA by May 1, 2024.
- 7.7.4 2024 OCSTA AGM Resolutions – **N. Kurtz**
Trustees were provided with the 2024 OCSTA Annual General Meeting resolution package for review.
- 7.7.5 Draft Protocol for Chairperson in Safely Managing Board Meetings – **N. Kurtz**
Trustees were provided with a draft protocol for consideration to guide the Chairperson in Safely Managing Board Meetings. The protocol was approved as presented. Copies will be provided to Trustees and made accessible in the Boardroom.

8. UNFINISHED BUSINESS

9. CORRESPONDENCE

10. NEW BUSINESS

11. INFORMATION

12. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

March 5, 2024 (Chair: Angela Bishop)

April 2, 2024 (Chair: Derek Favreau)

May 7, 2024 (Chair: Lorne Temple)

June 4, 2024 (Chair: Jeffrey White)



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SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

- Tuesday, March 26
- Tuesday, April 16
- Tuesday, May 21, 2024
- Tuesday, June 18, 2024

CATHOLIC PARENT INVOLVEMENT COMMITTEE

- Wednesday, May 15, at 11:30 AM
- Tuesday, June 4 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

SPECIAL EDUCATION ADVISORY COMMITTEE

- Friday, March 8 at 1:30 PM (SJPII)
- Friday, April 12 at 1:30 PM (STAHS)

INTERNAL AUDIT COMMITTEE MEETINGS

SCHOOL COUNCIL MEETINGS

- École Ste-Marguerite Bourgeoys – March 20 at 5:30 PM
- St. John Paul II School – April 10 at 6:00 PM
- St. Louis Living Arts School – March 21 at 6:30 PM
- St. Thomas Aquinas High School – April 15 at 7:00 PM
- St. John School – May 14 at 6:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

- OCSTA 2024 Annual General Meeting and Conference, May 2 – 4, in Niagara Falls
- CCSTA 2024 AGM and Convention May 30 – June 1 in Calgary

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
June 30, 2023	School Board Estimates for 2023 – 2024
November 15, 2023	School Board Financial Statements for 2022 – 2023
December 15, 2023	School Board Revised Estimates for 2023 – 2024
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024



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13. **ADJOURNMENT** – The meeting adjourned at 7:11 PM.


Chairperson


Secretary/Treasurer