



Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

INAUGURAL BOARD MEETING

December 4, 2018

By order of the Presiding Officer, the Inaugural meeting of the Kenora Catholic District School Board will be held on **TUESDAY, December 4, 2018** in the boardroom at 7:00 p.m. Mass will be held at 6:00 p.m. at the Catholic Education Center before the board meeting.

AGENDA

1. **OPENING PRAYER**

2. **ROLL CALL**

3. **COMMITTEE OF THE WHOLE**

4. **DECLARATIONS OF PECUNIARY INTEREST**

5. **CONSIDERATION AND APPROVAL OF AGENDA**

Recommendation:

THAT the agenda be approved as presented/amended.

6. **ELECTIONS RETURNS**

7. **DECLARATIONS AND OATHS OF ALLEGIANCE (P. 1)**

8. **REPORT OF THE NOMINATIONS COMMITTEE**

Recommendation:

THAT the Board accept the report of the Nomination Committee as presented.

9. **SELECTION OF SCRUTINEER**

Recommendation:

THAT Andrew Poirier and Paul White be appointed scrutineers in the event an election by ballot is required.

10. **ELECTION OF CHAIRPERSON**



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11. **ELECTION OF VICE-CHAIRPERSON**

12. **BALLOTS**

Recommendation:
THAT all ballots be destroyed.

13. **PRESENTATION OF THE GAVEL AND OPENING REMARKS**

14. **CONFIRMATION OF MINUTES (P. 2)**

Recommendation:
THAT the minutes of the meeting of the Kenora Catholic District School Board of November 13, 2018 be approved as circulated/amended.

15. **BUSINESS ARISING FROM THE MINUTES**

16. **DELEGATIONS AND PRESENTATIONS**

- 16.1 Greetings from the Schools
 - 16.1.1 Pope John Paul II School
 - 16.1.2 École Ste. Marguerite Bourgeoys
 - 16.1.3 St. Louis School
 - 16.1.4 St. John School
 - 16.1.5 St. Thomas Aquinas High School
 - 16.1.6 OECTA

17.2 Student Trustee Report

18. **POLICY GOVERNANCE:**

18.1 **Approval of Minutes**

18.2 **Policy**

18.3 **Personnel**

18.4 **Property**

18.5 **Finance**

18.7 **Program**

18.7 **Negotiations**



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18.8 **Other**

18.8.1 Trustee Twins (P. 9)

18.8.2 Trustee Committees (P. 10)

18.8.3 Appointment of SEAC Committee Members

Recommendation:

THAT the Kenora Catholic District School Board appoint Anne Sweeney as Trustee Representative on the Special Education Advisory Committee.

Recommendation:

THAT the Kenora Catholic District School Board appoint Aimee Foucher as Representative for the Kenora Association for Community Living on the Special Education Advisory Committee.

Recommendation:

THAT the Kenora Catholic District School Board appoint Tom Fawcett, Diane VanderZande, Norine Schram, Dianne Griffiths and Leslie Legros as members at large on the Special Education Advisory Committee.

18.8.4 January 2019 Board Meeting

Recommendation:

THAT the Board Meeting of Tuesday, January 22, 2019 be moved to Tuesday, January 15, 2019 and the start time of the in camera session begin at 4:00 p.m. and the start time of the public session to begin at 5:00 p.m.

19. **COMMITTEE OF THE WHOLE**

20. **UNFINISHED BUSINESS**

21. **NEW BUSINESS**

22. **INFORMATION**

23. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

January 8, 2019

February 5, 2019



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INAUGURAL BOARD MEETING

December 4, 2018

REGULAR BOARD MEETINGS

January 22, 2019

SPECIAL BOARD MEETINGS

December 10th at 12:00 PM at the Catholic Education Center

SPECIAL EDUCATION ADVISORY COMMITTEE

November 21st, at 1:30 PM at the Catholic Education Center

SCHOOL COUNCIL MEETINGS

December 17 at 6:30 PM - St. Thomas Aquinas High

January 16 at 5:30 PM - École Ste-Marguerite Bourgeoys

January 16 at 6:30 PM - St. Louis School

January 29 at 6:00 PM - Pope John Paul II School

February 5 at 6:00 PM - St. John School

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Trustee Professional Development Opportunity – January 18 – 19, 2019 (Toronto)

OCSTA Annual General Meeting and Conference – April 25 – 27, 2019 (Toronto)

CCSTA Annual General Meeting – May 30 – June 1, 2019 (Canmore)

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

June 29, 2018 – Board Estimates for 2018-19

Nov 15, 2018 – Board Financial Statements for 2017-18

Nov 23, 2018 – Board Enrolment Projections for 2019 – 20 to 2022 - 23

Dec 14, 2018 – Board Revised Estimates for 2018 - 2019

May 15, 2019 – Board Financial Report for Sep 1 2018 to March 31, 2019

24. ADJOURNMENT

Recommendation:

THAT the meeting adjourn at _____ p.m.



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SOLEMN DECLARATION

1. I solemnly declare that I am not disqualified under any Act from being a member of the Kenora Catholic District School Board.
2. I solemnly declare that I will truly, faithfully, impartially, and to the best of my ability execute the office of board member, and that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or malversation or other undue execution of the said office and that I will disclose any pecuniary interest, direct or indirect, as required by an in accordance with the *Municipal Conflict of Interest Act*.

Declare before me at Kenora
in the Province of Ontario,
this 4th day of December 2018.

.....
(signature of trustee)

.....
(signature of the Secretary of the board)
Mrs. Phyllis Eikre

OATH OF ALLEGIANCE TO THE QUEEN

I swear that I will be faithful and bear true allegiance to Her Majesty, Queen Elizabeth II.

Sworn before me at Kenora
in the Province of Ontario,
this 4th day of December 2018

.....
(signature of trustee)

.....
(signature of the Secretary of the board)
Mrs. Phyllis Eikre



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REGULAR BOARD MEETING
Meeting Report
November 13, 2018

MEETING DATE:	November 13, 2018
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Frank Bastone
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 8:06 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	CC	<input checked="" type="checkbox"/>	Clareynze Ceria	Student Trustee
2.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
3.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
4.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Chair
5.	JB	<input checked="" type="checkbox"/>	Dominique Novelli	Student Trustee
6.	MF	<input type="checkbox"/>	Mike Favreau	Trustee
7.	MS	<input checked="" type="checkbox"/>	Michelle Sawa	Superintendent of Instructional Services
8.	PE	<input checked="" type="checkbox"/>	Phyllis Eikre	Director of Education
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
10.	PW	<input checked="" type="checkbox"/>	Paul White	Superintendent of Instructional Services
11.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Vice Chair
12.	VB	<input type="checkbox"/>	Vaughn Blab	Trustee

AGENDA

- OPENING PRAYER** – Mariette Martineau opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustees Vaughn Blab and Mike Favreau were noted as absent with regret.



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REGULAR BOARD MEETING
Meeting Report
November 13, 2018

3. COMMITTEE OF THE WHOLE

Motion #083 Moved by Paul Landry
Seconded by Anne Sweeney

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

Carried.

4. DECLARATIONS OF PECUNIARY INTEREST - NIL

5. CONSIDERATION AND APPROVAL OF AGENDA

The agenda was amended with the addition of item 9.3.1 Director of Education Performance Evaluation and item 9.5.1 2017 -2018 Audited Financial Statements was moved to the beginning of the agenda.

Motion #084 Moved by Paul Landry
Seconded by Anne Sweeney

Recommendation:

THAT the agenda be approved as amended.

Carried.

6. CONFIRMATION OF MINUTES

Motion #085 Moved by Teresa Gallik
Seconded by Paul Landry

Recommendation:

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of October 16, 2018 be approved as circulated/amended.

Carried.



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REGULAR BOARD MEETING⁴

Meeting Report
November 13, 2018

7. **BUSINESS ARISING FROM THE MINUTES**

8. **DELEGATIONS AND PRESENTATIONS**

8.1 Strategic Direction 2014 - 2019

Phyllis Eikre, Director of Education provided a report on the Strategic Plan for 2014 – 2019 highlighting new initiatives and accomplishments.

8.2 Board Improvement Planning for Student Achievement

Paul White and Michelle Sawa, Superintendents of Instructional Services provided a report the Board Improvement Plan for Student Achievement.

8.3 Education Quality and Accountability Student Advisory Committee Report

Dominique Novelli, Student Trustee, provided a report on the first Education Quality and Accountability Student Advisory Committee meeting. Dominique is one of handful of students from across Ontario who have been invited to share feedback and ideas on how the EQAO can improve assessments, programs and student engagement.

8.4 Kenora Catholic Flexible Learning Spaces Case Study

Jamey Robertson, Vice Principal at Pope John Paul II School and Innovation and Creativity Coordinator provided a report on Kenora Catholic's learning spaces. The board's spaces were recently profiled globally in a Case Study published by VS America.

8.5 Student Trustee Report

Clareynze Ceria and Dominique Novelli provided a report on the notable accomplishments, humanitarian activities and events happening at St. Thomas Aquinas High School in November. The Student Trustees' video report is available on the Kenora Catholic District School Board's YouTube Channel.

9. **POLICY GOVERNANCE:**

9.1 Approval of Minutes

Motion #086 Moved by Anne Sweeney

Seconded by Paul Landry

Recommendation:

THAT report of the Policy Governance Committee meeting of November 6, 2018 be approved as circulated.

Carried.



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REGULAR BOARD MEETING
Meeting Report
November 13, 2018

9.2 Policy

9.2.1 Policy #1 – District Mission, Vision and Values

Motion #087 Moved by Teresa Gallik
Seconded by Anne Sweeney

Recommendation

THAT the Board accept the review of Policy #1 – District Mission, Vision and Values.

Carried.

9.2.1 Policy #3 – Director of Education Job Description

Motion #088 Moved by Anne Sweeney
Seconded by Teresa Gallik

Recommendation

THAT the Board accept the revisions of Policy #3 – Director of Education Job Description effective immediately.

Carried.

9.2.1 Policy #16 – Selection of the Director

Motion #089 Moved by Paul Landry
Seconded by Anne Sweeney

Recommendation

THAT the Board accept the revisions of Policy #16 – Selection of the Director effective immediately.

Carried.

9.3 Personnel

9.3.1 Director of Education Performance Evaluation

Motion #090 Moved by Teresa Gallik
Seconded by Anne Sweeney

Recommendation:

THAT the Board approve the Director of Education Performance Evaluation documents as presented.

Carried.



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REGULAR BOARD MEETING
Meeting Report
November 13, 2018

9.4 Property

9.5 Finance

9.5.1 2017 – 2018 Audited Financial Statements

Claudine Cordeiro, and Jennifer Pyzer of BDO Canada LLP provided a report on the board's 2017 – 2018 Audited Financial Statements. For the year ending August 31, 2018, the board has an annual surplus of \$932 thousand bringing the accumulated surplus to \$5.4 million. The board is compliant with Ministry of Education legislation.

Motion #091 Moved by Paul Landry
Seconded by Teresa Gallik

Recommendation:

THAT the Board approve the 2017 – 2018 Audited Financial Statements as presented.

Carried.

9.6 Program

9.6.1 Special Education Advisory Committee Report

Trustee Anne Sweeney reported on the June 15th and October 19th Special Education Advisory Committee meetings. All SEAC meeting minutes are posted on the board's website.

9.6.2 2019 – 2020 School Year Calendar Consultation

Phyllis Eikre provided a report on the draft 2019 – 2020 School Year Calendar. The draft calendar is available for consultation and feedback until November 30, 2018.

9.7 Negotiations

9.8 Other

10. COMMITTEE OF THE WHOLE

Motion #092 Moved by Anne Sweeney
Seconded by Teresa Gallik

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

Carried.

11. UNFINISHED BUSINESS



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REGULAR BOARD MEETING ⁷

Meeting Report
November 13, 2018

12. **NEW BUSINESS**

13. **INFORMATION**

14. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

January 8, 2019

February 5, 2019

REGULAR BOARD MEETINGS

November 13, 2018

December 4, 2019 (Inaugural Board Meeting)

January 22, 2019

SPECIAL BOARD MEETINGS

SPECIAL EDUCATION ADVISORY COMMITTEE

November 16th, at 1:30 PM at the Catholic Education Center

SCHOOL COUNCIL MEETINGS

November 6 at 6:00 PM - St. John School

November 12 at 5:30 PM - École Ste-Marguerite Bourgeoys

November 12 at 6:30 PM - St. Louis School

November 19 at 6:30 PM - St. Thomas Aquinas High

November 27 at 6:00 PM - Pope John Paul II School

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

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REGULAR BOARD MEETING
Meeting Report
November 13, 2018

15. **ADJOURNMENT**

Motion #093 Moved by Paul Landry
Seconded by Teresa Gallik
Recommendation:
THAT the meeting adjourn at 8:17 p.m.

Carried.

Chairman

Secretary



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Updated: January 11, 2018

2018 Trustee Twinning Report

Trustee	St. Louis School	École Ste-Marguerite Bourgeoys	Pope John Paul II School	St. Thomas Aquinas High School	St. John School
F. Bastone Chair	2012 2013 2014 2015 2016 2017 2018	2012 2013 2014 2015 2016 2017 2018	2012 2013 2014 2015 2016 2017 2018	2012 2013 2014 2015 2016 2017 2018	2012 2013 2014 2015 2016 2017 2018
P. Landry	2012 2013 2014 2016	2012 2013 2014 2018	2012 2013 2014 2015	2012 2013 2014 2017	2012 2013 2014
T. Gallik Vice Chair	2013 2016 2017 2018 – Trustee Twin	2014 2016 2017	2012 2016 2017	2015 2016 – Trustee Twin 2017	2016 2017
M. Favreau	2012 2014 2015	2015 2016	2015 2017	2013 2015 2018	2015
Vaughn Blab					2012 2013 2014 2015 2016 2017 2018
Anne Sweeney	2017	2015	2016 2018		

Note: The Chair and Vice-Chair are trustee twins for all schools.

2018 BOARD COMMITTEES						
	Mike	Frank	Anne	Teresa	Vaughn	Paul
STATUTORY						
Special Education Advisory Committee S.E.A.C.		X	X	X		
Student Disciplinary Committee (Minimum of 3 trustees)		X	X	X	X	X
Parent Involvement Committee		X	X	X		
Internal Audit Committee	X	X		X		X
STANDING COMMITTEES						
Joint Occupational H&S		X		X	X	
Board/Staff Year End Wind-up	X	X		X		
System Retreat		X	X	X		
Diocesan Trustees' Association		X		X		X
Strategic Planning		X		X		
Liaison with Priests	X	X	X	X	X	X
Board/Government Relations		X		X		X
Director's Review Committee		X		X		
Supervised Alternative Learning Committee	X	X	X	X	X	X
Transportation Committee		X		X		X
FNMI Advisory Committee		X	X	X		X